

PROTOCOL ON THE OPENING OF THE RECEIVED COMPETITION ENTRIES
(“Protocol”)

Contracting Authority:	Správa železnic, státní organizace Dlážděná 1103/7 110 00 Prague 1
Name of the Design Competition:	RS 4 VRT PRAHA-BALABENKA – SJEZD LOVOSICE; ARCHITEKTONICKÁ SOUTĚŽ TERMINÁL ROUDNICE NAD LABEM VRT SHORT VERSION: TERMINÁL ROUDNICE NAD LABEM VRT

A. Introduction:

1. This Protocol is a record of the opening of the competition entries submitted by the participants in the framework of the one-stage open architectural-urban design competition entitled **“RS 4 VRT PRAHA-BALABENKA – SJEZD LOVOSICE; ARCHITEKTONICKÁ SOUTĚŽ TERMINÁL ROUDNICE NAD LABEM VRT”** (**“Design Competition”**) awarded pursuant to Section 143 et seq. of Act No. 143/2016 Coll. on public procurement, as amended (**“PPA”**) and according to the Czech Chamber of Architects' Competition Rules dated 24 April 1993, as amended (**“CCA Competition Rules”**).
2. The deadline for submission of the competition entries was set to 29 November 2021 until 5.00 p.m. CET.
3. Within the stipulated time, those interested in participating in the Competition submitted:
 - 1) in paper form:
 - graphic part (panels)
 - 2) in electronic form:
 - graphic part of the competition entry, including the drawing documentation;
 - text part of the competition entry;
 - non-binding bid price for the performance of the subject of the subsequent contract;
 - balance sheet;
 - affidavit of compliance with the conditions for participation in the Design Competition;
 - “contact” document;
 - “author” document.
4. A total of 10 competition entries in paper form and 10 competition entries in electronic form were submitted within the deadline for submission of competition entries.

B. Opening of the envelopes with competition entries submitted in paper form

5. On 29 November 2021 at 5:15 p.m., the opening of the envelopes with the graphic part of the competition entries submitted in paper form took place at the headquarters of the person responsible for opening the competition entries – HAVEL & PARTNERS s.r.o., law firm, in the presence of the Secretary of the Design Competition, Ing. arch. Miroslav Vodák (**“Competition Secretary”**).
6. At the beginning of the opening of the envelopes with the graphic part of the competition entries, it was noted that all envelopes received with the graphic part of the competition entries were properly sealed, without any damage to the outer packaging and without any graphic mark that would in any way identify the sender of the competition entry.

7. The envelopes containing the graphic part of the competition entries were then opened in the order in which the envelopes containing the graphic part of the competition entries were received. The list of accepted competition entries is attached as Annex No. 1 to this Protocol.
8. After opening the envelopes, the graphic parts of the competition entries were renumbered as shown below. The text parts of the competition entries will also be renumbered under this numerical designation (inscribed in the lower right corner of the graphic part of the competition entries) and the competition entries will be submitted in this way to the jury for evaluation and assessment of the competition entries.

The graphic parts of the competition entries received in paper form were renumbered as follows:

Competition entry received under the serial number (paper submission):	New number of the competition entry after opening the envelopes with the graphic part of the competition entries:
Competition Entry No. 1	Competition Entry No. 7
Competition Entry No. 2	Competition Entry No. 8
Competition Entry No. 3	Competition Entry No. 5
Competition Entry No. 4	Competition Entry No. 9
Competition Entry No. 5	Competition Entry No. 1
Competition Entry No. 6	Competition Entry No. 3
Competition Entry No. 7	Competition Entry No. 4
Competition Entry No. 8	Competition Entry No. 10
Competition Entry No. 9	Competition Entry No. 2
Competition Entry No. 10	Competition Entry No. 6

9. In addition to the graphic part of the competition entries, the envelopes with the graphic part of the competition entries listed below also contained the following documents:

New number of the competition entry after opening the envelopes with the graphic part of the competition entries:	
	A non-binding bid price for the performance of the follow-on contract, a balance sheet and a text report in a sealed envelope
Competition Entry No. 7	Author document, contact document and affidavit of compliance with the conditions of participation in a sealed envelope
Competition Entry No. 9	Author document, contact document and affidavit of compliance with the conditions of participation and a text report in a sealed envelope

10. The Competition Secretary subsequently carried out a visual check of the graphic parts of the received competition entries and concluded that the graphic part of the competition entries did not contain any graphic marks that would identify the author of the graphic part of the competition entries, and thus the anonymity principle was not violated in any way.
11. The Competition Secretary subsequently examined the Protocol in Part B and by the signature below confirms that it is a credible record of the opening of the envelopes with the competition entries submitted in paper form.

Subsequently, the Competition Secretary authorised the representative of HAVEL & PARTNERS

s.r.o., law firm, as follows:

- 1) to identify the electronic and paper form of the competition entries according to the key mentioned above in part B, Point 7 of the Protocol;
 - 2) to check that the requirement of anonymity of competition entries submitted in electronic form is met;
 - 3) to hand over the graphic part of the competition entries submitted in electronic and paper form (panels) to the reviewers of the competition entries for reviewing the competition entries;
12. The Protocol on the opening of competitive entries (Part B) was handed over to the representative of HAVEL & PARTNERS s.r.o., law firm on 29 November 2021 at 7:00 p.m.

Recorded by: Mgr. Kamila Kulhánková, representative of HAVEL & PARTNERS s.r.o., law firm

Ing. arch. Miroslav Vodák	Competition Secretary	<i>Illegible signature</i>
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C. Opening of envelopes with competition entries submitted in electronic form

13. On 29 November 2021, after the deadline for the submission of competition entries in electronic form, the competition entries submitted in electronic form were opened. Twelve submissions were received electronically, of which two (numbered 2 and 7) were identified as withdrawals. In fact, 10 competition entries were received in electronic form.
14. The representative of HAVEL & PARTNERS s.r.o., law firm, for each competition entry, first separated the part of the competition entry that must not be disclosed to persons participating in the evaluation session and the remaining part that may be disclosed to the organiser of the Design Competition, the reviewers of the competition entries and the jury. For this remaining part, a visual check of the documents in question was carried out, which found that they did not contain any graphic marks that would identify the author of the competition entry and that the principle of anonymity was not violated in any way.
15. Subsequently, in accordance with the Protocol, Part B, the representative of HAVEL & PARTNERS s.r.o., a law firm, identified the competition entries submitted in electronic and paper form.

Competition entry received under the serial number (paper submission):	Competition entry received under the serial number (electronic submission):	New number of the competition entry after opening the envelopes with the graphic part of the competition entries:
Competition Entry No. 1	Competition Entry No. 1	Competition Entry No. 7
Competition Entry No. 2	Competition Entry No. 3	Competition Entry No. 8
Competition Entry No. 3	Competition Entry No. 4	Competition Entry No. 5
Competition Entry No. 4	Competition Entry No. 11	Competition Entry No. 9
Competition Entry No. 5	Competition Entry No. 5	Competition Entry No. 1
Competition Entry No. 6	Competition Entry No. 6	Competition Entry No. 3
Competition Entry No. 7	Competition Entry No. 9	Competition Entry No. 4
Competition Entry No. 8	Competition Entry No. 8	Competition Entry No. 10
Competition Entry No. 9	Competition Entry No. 12	Competition Entry No. 2
Competition Entry No. 10	Competition Entry No. 10	Competition Entry No. 6

Recorded by: Mgr. Kamila Kulhánková, representative of HAVEL & PARTNERS s.r.o., law firm

Mgr. Kamila Kulhánková	Representative of HAVEL & PARTNERS s.r.o., law firm	<i>Illegible signature</i>
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LIST OF RECEIVED COMPETITION ENTRIES

NAME OF THE DESIGN COMPETITION	TERMINÁL ROUDNICE NAD LABEM VRT ROUDNICE NAD LABEM VRT TERMINAL
Contracting Authority:	Správa železnic, státní organizace

End of the deadline for receipt of competition entries: **29 November 2021 until 5:00 p.m.**

	Date of receipt of the competition entry	Hour of receipt of the competition entry
1.	26 November 2021	4:31 p.m.
2.	29 November 2021	11:44 a.m.
3.	29 November 2021	11:57 a.m.
4.	29 November 2021	2:05 p.m.
5.	29 November 2021	2:18 p.m.
6.	29 November 2021	2:43 p.m.
7.	29 November 2021	2:55 p.m.
8.	29 November 2021	3:19 p.m.
9.	29 November 2021	4:24 p.m.
10.	29 November 2021	4:47 p.m.
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