

**PROTOCOL ON THE CONSTITUTIVE SESSION OF THE JURY
HELD ON 27 JULY 2020**

CONTRACTING AUTHORITY:	Správa železnic, státní organizace Dlážděná 1103/7 110 00 Prague 1
NAME OF THE ARCHITECTURAL DESIGN COMPETITION:	PRAGUE EAST TERMINAL

On 27 July 2020 at 10 a.m., the constitutive session of the jury of the architectural – urban design competition for the project entitled “**PRAGUE EAST TERMINAL**” (“**Competition**”) took place at the workplace of the Contracting Authority, the Railway Administration, state enterprise (“**Contracting Authority**”) at Křižíkova 552/2, 186 00 Prague 8.

The protocol (“**Protocol**”) taken from the jury’s meeting summarise the course of this constitutive session. This Protocol will form an integral part of the protocol on the course of the Competition.

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1. On 27 July 2020 at 10 a.m., the constitutive session of the Competition jury was opened by Kamila Kulhánková, the representative of the Competition organiser. At the beginning, individual members of the jury, representatives of the subsidiary bodies of the Competition jury and invited experts were welcomed. All persons present at the constitutive session of the jury confirmed their participation by signing the attendance sheet forming **Annex No. 1 to this Protocol**.
 2. An introductory speech on behalf of the Contracting Authority was subsequently given by Martin Švehlík, head of the independent High-Speed Rail Preparation Department, Track Modernisation Section, who welcomed the attendees and thanked them for their work on the preparation and further organisation of the Competition and explained the importance of the Competition for the Contracting Authority.
 3. After the introduction of all persons participating in the constitutive session, Kulhánková acquainted the attendees with the planned course of the constitutive session and gave the floor to architect Matyáš Hron.
 4. Hron, a representative of the Contracting Authority and a system specialist in the independent High-Speed Rail Preparation Department, presented the plan for of the future construction of a high-speed line in the Czech Republic.
 5. Architect Miroslav Vodák, Competition secretary, subsequently introduced the subject of the Competition to those present.
 6. The next part of the constitutive session was devoted to information on the composition of the Competition jury. Kulhánková acquainted those present with the division of the jurors into a dependent part of the jury and an independent part of the jury and the full members and alternates of these parts of the jury, as follows:

DEPENDENT PART OF THE JURY	INDEPENDENT PART OF THE JURY
Regular members:	Regular members:
1. Pavel Paidar (SŽ)	1. Antonín Novák
2. Marek Pinkava (SŽ)	2. Karel Hájek
3. Jiří Poběřežský (Township of Nehvizdy)	3. Jiří Jandourek
	4. Petr Štefek
	5. Anna Švarc
	6. Pavla Pannová
Substitute members/ Alternates:	Substitute members/ Alternates:
1. Pavel Andršt (SŽ)	1. Jiří Klokočka
2. Matyáš Hron (SŽ)	2. David Hlouch
3. Vladimír Nekolný (Township of Nehvizdy)	

7. Kulhánková further informed the present members of the jury that Antonín Novák, Marek Pinkava and Jiří Poběřežský had excused themselves from the constitutive session. Jiří Jandourek was excused from the beginning of the constitutive session and joined the meeting at 11:30 a.m.
8. In connection with the above, Novák, Pinkava and Poběřežský, as full members of the jury, were represented by alternates of the relevant part of the jury at the constitutive session. Kulhánková thus concluded that the following persons will vote at the constitutive session of the jury:

DEPENDENT PART OF THE JURY	INDEPENDENT PART OF THE JURY
Regular members:	Regular members:
1. Pavel Paidar (SŽ)	1. David Hlouch
2. Matyáš Hron (SŽ)	2. Karel Hájek
3. Vladimír Nekolný (Township of Nehvizdy)	3. Jiří Jandourek

	4. Petr Štefek
	5. Anna Švarc
	6. Pavla Pannová

9. The constitutive session then continued with the jury members discussing the competition conditions. Kulhánková reminded jury members that they had been sent the Competition Terms and Conditions prior to the constitutive session on 17 July 2020, adding that in the meantime the Contracting Authority had received the results of a preliminary assessment of the Competition Terms and Conditions by the Czech Chamber of Architects. The jury then discussed the Competition Terms and Conditions as amended by the comments of the Czech Chamber of Architects.
10. The election of the jury chairman and vice-chairman commenced at 12:00. It was proposed from the plenary of jurors that Petr Štefek be appointed chairman of the jury, and he accepted the nomination. It was proposed from the plenary of jurors that Pavel Paidar be appointed vice-chairman of the jury, and he accepted the nomination.

12:13 – Vote on the appointment of the chairman of the jury

Question from Kulhánková: *"Who is in favour of Petr Štefek's appointment as chairman of the jury?"*

IN FAVOUR: 8
 AGAINST: 0
 ABSTAINING: 1 (Petr Štefek)

Voting result: **Petr Štefek was appointed as chairman of the jury.**

12:15 – Vote on the appointment of the vice-chairman of the jury

Question from Kulhánková: *"Who is in favour of Pavel Paidar's appointment as chairman of the jury?"*

IN FAVOUR: 8
 AGAINST: 0
 ABSTAINING: 1 (Pavel Paidar)

Voting result: **Pavel Paidar was appointed as vice-chairman of the jury.**

11. With the consent of the chairman of the jury, Kulhánková continued in the organisational management of the constitutive session, and she subsequently gave the floor to Miroslav Vodák, who discussed with the jury the Annex P11 of the

Competition Terms and Conditions, i.e. the design of the panels and the text part as the competition foundation of the Competition.

12. **12:30 – 12:45 – Break in the Competition jury meeting**
13. **12:45 – Vladimír Nekolný excused himself for the remainder of the jury meeting.**
14. From 12:45, the jury continued with a discussion of Annexes P01 and P02 of the Competition Terms and Conditions, i.e., the competition brief and the building programme of the Competition.
15. After discussing these documents, Kulhánková asked the members of the jury present if anyone intended to resign from the jury on the basis of the constitutive session. None of the present members of the jury made such a statement and Kulhánková thus acquainted the present members of the jury, representatives of the jury's subsidiary bodies and invited experts with the signing of a declaration of the absence of conflicts of interest (explaining the meaning of the term), the awareness of the confidentiality requirement and members of the independent part of the jury regarding their independence from the Contracting Authority. The signed honourable declarations form **Annex No. 2** to this Protocol. An appropriate honourable declaration will be submitted to persons who did not attend the constitutive session or were no longer present at the meeting at that point for signature as of the date of the constitutive session of the jury. Subsequently, all present members of the independent part of the jury signed contracts for the performance of the function of a jury member for the Competition.
16. Finally, the jury was introduced to the expected time schedule of the Competition and the members discussed the basic expected time milestones of this schedule, with none of the jury members present having any reservations about the draft time schedule of the Competition. The expected time schedule of the Competition forms **Annex No. 3** to the Protocol.
17. Following the discussed time schedule, the jury was informed that in the week of 27/7/2020 to 31/7/2020, it will receive from the Contracting Authority an amended version of the Competition Terms and Conditions and discussed competition documents of the Competition, taking into account comments shared by jury members and invited experts during the constitutive session. The amended wording of the Competition Terms and Conditions and the relevant competition documents of the Competition form **Annex No. 4** to the Protocol.
18. Each member of the jury will then study Annex No. 4 to the Protocol and the Competition Terms and Conditions, including the competition documents, will be approved by the jury in a roll call vote.
19. In conclusion, Kulhánková asked if any of the members of the jury present were interested in recording any comments in the Protocol. As no such request was made, the constitutive session of the jury was closed at 2:45 p.m.

Annexes to the Protocol:

1. Attendance list from the constitutive session
2. Honourable declarations from the jury members, invited experts and representatives of the subsidiary bodies of the jury
3. Expected time schedule of the Competition
4. The amended wording of the Competition Terms and Conditions and the relevant Competition documents following their discussion at the constitutive session of the jury.

The Protocol was compiled by: Kamila Kulhánková

Protocol checked by: Miroslav Vodák

The Protocol and its content were reviewed and approved by:

DEPENDENT PART OF THE JURY	
Pavel Paidar	
Vladimir Nekolný	
Matyáš Hron	
Pavel Andršt	
INDEPENDENT PART OF THE JURY	
David Hlouch	
Karel Hájek	
Jiří Jandourek	
Petr Štefek	
Anna Švarc	
Pavla Pannová	
Jiří Klokočka	