

**ABOVE-TRESHOLD PUBLIC CONTRACT FOR SERVICES AWARDED IN A COMPETITIVE  
DIALOGUE PROCUREMENT PROCEDURE TITLED:**

**"NEW MAIN STATION DISTRICT"**

**INFORMATION ON THE PRESENTATION OF DRAFT DESIGN  
(21 MARCH, 2023)**

**INFORMATION ON THE PRESENTATION OF THE DRAFT  
DESIGN  
21 MARCH 2023**

<b>CONTRACTING AUTHORITY:</b>	The Capital City of Prague represented by the Department of Property Management of the Capital City of Prague Prague Public Transit Company, a joint stock company Správa železnic, state organisation
<b>NAME OF PUBLIC CONTRACT:</b>	<b>NEW MAIN STATION DISTRICT</b>

*Where capitalised words are used in this document without further definition, they shall have the meaning as set out in the Tender Documentation. This document is drawn up in the Czech and English language, and in the event of any discrepancies between the individual language versions, the Czech version of the decision shall apply.*

Dear All,

On 21-22 March 2023, a meeting of the Evaluation Committee will hold to evaluate the Draft Designs of the participants of the Competitive Dialogue. The outcome of this two-day meeting of the Evaluation Committee will be a recommendation to the participants to refine the Draft Designs into the Final Draft Designs (the deadline for submission is May 2023).

**Participants will attend the Evaluation Committee meeting only on 21 March 2023.** The Evaluation Committee has reserved 2:45 hours for each participant (without any other participant present).

**THE PLACE OF THE MEETING:** Virtuplex, Do Čertous 3036/19, 193 00 Praha 20

Participants must transport themselves to the meeting venue (the Contracting Authority does not provide transport).

The participant should arrive at the presentation 15 minutes before the start of the presentation (see schedule below). As soon as the participant is in front of the Virtuplex, he/she will notify the organizer via sms: +420 734 437 881. The participant will then be led by the organizer to the waiting room (comfortably furnished for up to 8 person), where he/she will wait until the Evaluation Committee is ready for his/her presentation.

The number of people per participant is not limited, however the waiting room is comfortably furnished for 8 person. Furthermore, only 1 representative of the participant will accompany the Evaluation Committee on behalf of the participant during the virtual reality tour (see below). The remaining participant representatives can watch the virtual reality tour on TV together with the non-voting part of the Evaluation Committee (see below).

**PROGRAMME:**

The programme of each participant will consist of 3 parts -

- (i) **presentation of the Draft Design** lasting **30 minutes**
- (ii) **tour of the participant's Draft Design in Virtuplex** together with the Evaluation Committee - **2 x 30 minutes**
- (iii) **discussion with the Evaluation Committee** lasting **60 minutes**

**DETAILED PROGRAMME:**

Presentation of the Draft Design:

The participant will begin by presenting the Draft Design to the Evaluation Committee. The presentation will be made on a screen (16:9 format, full HD resolution). **The participant shall send the actual presentation to the contracting authority by email [kamila.kulhankova@havelpalrtners.cz](mailto:kamila.kulhankova@havelpalrtners.cz) and [hendrych@ipr.praha.eu](mailto:hendrych@ipr.praha.eu) no later than 20 March 2023 by 5:00 p.m. CET.** The maximum length of the presentation of the Draft Design is 30 minutes. If the participant chooses to present the Draft Design for a shorter time, the remaining time up to 30 minutes will be added to the time allocated for the final discussion with the Evaluation Committee (example: *if the participant presents the Draft Design for e.g. only 15 minutes, then the discussion with the Evaluation Committee can last a total of 75 minutes, otherwise the maximum time for the discussion with the Evaluation Committee is 60 minutes*).

The participant may use any means of presentation (paper presentation, model, etc.) for the presentation or final discussion with the Evaluation Committee. If the participant would like to present a model or voluminous presentation materials to the Evaluation Committee, it is necessary to bring it to the place of presentation the day before (prior arrangement with Ms. Lenka Kriššáková, +420 731 479 955).

Tour of the participant's Draft Design:

The presentation of the Draft Design will be followed by a virtual reality tour of the participant's Draft Design. The Evaluation Committee (voting part) will be divided into 2 groups (1st group 6 members of the Evaluation Committee + presenting participant, 2nd group 5 members of the Evaluation Committee + presenting participant). The participant (only 1 person = presenting participant) will accompany both groups of the Evaluation Committee and present the Draft Design in virtual reality - first to the first group and then to the second group. The presentation in both cases will last 30 minutes. The presenting participant will have a microphone and the Evaluation Committee members will be equipped with headsets with translation. It is up to the participants which parts of the Draft Design and in which scales (this must be agreed in advance with Virtuplex to allow switching between positions/scales during the presentation) they want to present to the Evaluation Committee in virtual reality. At the same time, we anticipate that participants should allow each group approximately 5 minutes for a free tour at a scale at which the entire subject area can be toured at once.

The remaining part of the Evaluation Committee (the non-voting part) will watch the presentation in virtual reality on TV (they will see the same as the Evaluation Committee that will go through the Draft Design in virtual reality with glasses).

The participant can try out/practice the presentation of his/her Draft Design before March 21, 2023 by arrangement with Virtuplex (prior arrangement with Ms. Lenka Kriššáková required).

#### Discussion with the Evaluation Committee:

This will be followed by a discussion with the Evaluation Committee lasting 60 minutes (or longer if the participant does not use all of the maximum time for the opening presentation; however, the opening presentation and discussion together may not exceed 90 minutes). During the discussion, the participant will be questioned by the Evaluation Committee/invited experts on the sub-topics of his/her Draft Design. The participant may also use the time set aside for discussion with the Evaluation Committee to prepare questions for the Evaluation Committee to answer for the purpose of preparing the Final Draft Design. The Evaluation Committee reserves the right (should it be necessary) to postpone providing a response until after the Evaluation Committee meeting and to provide a response to the participant in writing thereafter.

#### SCHEDULE:

HENNING LARSEN ARCHITECTS A/S	<b>09:00 - 11:45 a.m. CET</b>
MIRALLES TAGLIABUE EMBT S.L.P. + OCA ARCHITECTS PRAGUE, S.R.O.	<b>12:05 - 2:50 p.m. CET</b>
RE:ARCHITECTS + BAUKUH + YELLOWOFFICE	<b>3:10 - 5:55 p.m. CET</b>

HENNING LARSEN ARCHITECTS A/S		2:45	<b>9:00</b>	<b>11:45</b>
	<b>presentation on screen / 30 min</b>	<b>0:30</b>	<b>9:00</b>	9:30
	pause (removal of chairs)	0:05	9:30	9:35
	<b>Virtuplex</b>			
	<b>Group 1 (6 jurors + 1 presenter)</b>	<b>0:30</b>	9:35	10:05
	Visit	0:25		
	tour / independent browsing of the whole	0:05		
	pause (change of glasses)	0:05	10:05	10:10
	<b>Group 2 (5 jurors + 1 presenter)</b>	<b>0:30</b>	10:10	10:40
	Visit	0:25		
	tour / independent browsing of the whole	0:05		
	pause	0:05	10:40	10:45
	<b>Discussion with the jury</b>	<b>1:00</b>	10:45	<b>11:45</b>
	<i>break / change of teams / reserve</i>	<i>0:20</i>	<i>11:45</i>	<i>12:05</i>

MIRALLES TAGLIABUE EMBT S.L.P.				
+ OCA ARCHITECTS PRAGUE, S.R.O.		2:45	<b>12:05</b>	<b>14:50</b>
	<b>presentation on screen / 30 min</b>	<b>0:30</b>	12:05	12:35
	pause (removal of chairs)	0:05	12:35	12:40
	<b>Virtuplex</b>			
	<b>Group 1 (6 jurors + 1 presenter)</b>	<b>0:30</b>	12:40	13:10
	tour / presentation	0:25		
	tour / independent browsing of the whole	0:05		
	pause (change of glasses)	0:05	13:10	13:15
	<b>Group 2 (5 jurors + 1 presenter)</b>	<b>0:30</b>	13:15	13:45
	tour / presentation	0:25		
	tour / independent browsing of the whole	0:05		
	pause	0:05	13:45	13:50
	<b>Discussion with the jury</b>	<b>1:00</b>	13:50	14:50
	<i>break / change of teams / reserve</i>	<i>0:20</i>	<i>14:50</i>	<i>15:10</i>

RE:ARCHITECTS + BAUKUH + YELLOWOFFICE		2:45	<b>15:10</b>	<b>17:55</b>
	<b>presentation on screen / 30 min</b>	<b>0:30</b>	15:10	15:40
	pause (removal of chairs)	0:05	15:40	15:45
	<b>Virtuplex</b>			
	<b>Group 1 (6 jurors + 1 presenter)</b>	<b>0:30</b>	15:45	16:15
	tour / presentation	0:25		
	tour / independent browsing of the whole	0:05		
	pause (change of glasses)	0:05	16:15	16:20
	<b>Group 2 (5 jurors + 1 presenter)</b>	<b>0:30</b>	16:20	16:50
	tour / presentation	0:25		
	tour / independent browsing of the whole	0:05		
	pause	0:05	16:50	16:55
	<b>Discussion with the jury</b>	<b>1:00</b>	16:55	17:55
	<b>End of</b>			<b>17:55</b>

The information provided in this document is also the response of the Contracting Authority to the questions raised by participants below:

1. Will all participants go on the virtual tour to the Virtuplex on the day of the presentation? Management is asking what the exact schedule will be.
2. We want to make sure of the date of our presentation. Is it definitely set for March 21?